

Log Cabin Republicans of San Francisco
Chapter Bylaw
January 2024

ARTICLE I: Name and Jurisdiction

Log Cabin Republicans California (hereinafter referred to a LCRCA) is a Republican organization with chapters throughout the state. The name of this Chapter is the “Log Cabin Republicans of San Francisco” (hereinafter referred to as “the Chapter”). The Chapter’s membership will be open to any registered Republican in the State of California, primarily those who reside in the City and County of San Francisco, and others described herein who adhere to Chapter’s principles, purposes, and membership requirements.

ARTICLE II: Principles.

1. A. The principles of the Chapter are the same as those outlined in ARTICLE I, Section 1.01 of the Standing Rules, and Bylaws of the California Republican Party (as amended), to wit:

We adhere to the precepts of our Nation’s Founding Fathers as reflected in the United States Constitution and the Bill of Rights, with particular emphasis upon the rights of the individual, limited governmental power and equity under the law. We believe in the free enterprise economic system, private property ownership, individual rights, and representative government.

2. Additionally, we believe in a strong national defense, free trade, and that government, at all levels, must live within its means and not create an undue burden of debt to future generations of Americans.
3. In keeping with the rights of the individual and equity under the law, we affirm that. No American should be discriminated against, in employment, housing, public accommodations, taxation, or credit or any other arbitrary basis, and that all Americans, are entitled to equal treatment under the law.
4. We believe in a safe, clean, and business friendly San Francisco.

ARTICLE III: Purposes

1. To assist the Republican County Committees and the California Republican Party in their party building efforts at fundraising, signature gathering, grassroots organizing, GOTV, and other related activities necessary for winning elections.
2. To help grow the Republican Party through coalition building, the use of media, visibility in the community, petition drives, and voter registration efforts.
3. To recruit, develop, and support the Chapter’s and LCRCA members for election to office at all levels of government and appointment to state, regional, and local boards and commissions, governmental administrative posts, and to the judiciary.

4. To endorse Republicans for local office who shares our principles specified in ARTICLE II and to recommend the endorsement of Republicans for state and federal office to Log Cabin California, to help these candidates to win election to local, regional, state, and federal office.
5. To endorse and help pass legislation and ballot measures consistent with the principles specified in ARTICLE II.
6. To promote Republican candidates, issues, and ballot measures within the LGBT Community as well as other constituencies and the public, and
7. Provide a home for Republicans, regardless of sexual orientation, and their allies to network, socialize, learn about candidates and issues, and be mobilized to grow the Republican Party and win elections.

ARTICLE IV: Membership.

1. Any registered Republican in the State of California, regardless of sexual orientation, who agrees with the Purposes and Principles in ARTICLE I of these Bylaws and pays the requisite dues as set by the Board of Directors of the Chapter, may join this Chapter as a regular voting member.
2. The Board of Directors of the Chapter may set lower dues for a regular voting member who is a full or part time student, a member of the United States Armed Forces or State National Guard or Naval Militia, or a Veteran of the United States Armed Forces.
3. Any registered voter in the State of California, regardless of sexual orientation, who agrees with the Purposes and Principles in Article I of these By-laws and pays the requisite dues as set by the Board of Directors of the Chapter, may join this Chapter as an associate non-voting member.
4. The Board of Directors shall set the dues for the chapter.
5. The Board of Directors may refuse regular or associate membership or revoke the regular or associate membership of any individual for cause, or for failing to comply with the membership requirements set in these bylaws. The dues or other monies (other than loans) collected from the individual whose membership has been refused, will be returned to the individual promptly.
6. Cause for refusing membership or revoking membership include, but are not limited to bringing discredit to the Chapter, Log Cabin Republicans, Log Cabin California, the California Republican Party or the Republican National Committee, for violating Section 7413 of the California Elections Code (in the case of regular voting members), serving on parole or probation upon being convicted of a criminal offense, having been formally charged of a felony or serious misdemeanor, engaging in unethical behavior including malfeasance, fraud, or issuance of bad checks, for engaging in abusive and/or disorderly behavior in public or at meetings, or for endorsing any person other than a Republican in a race where there is an duly endorsed Republican candidate or any person other than a Republican where there is a Republican running in an open primary election.

ARTICLE V: Membership Database Software

The Chapter will subscribe to and use the membership database software prescribed by Log Cabin California. The membership will be audited against the county voter rolls at least annually to ensure that all regular members are registered as Republicans.

ARTICLE VI: Membership Audit

Annually, in December, or when requested, the Chapter will provide to Log Cabin Republicans California, a self-certified membership list verifying that all regular voting members are currently registered Republicans. At the same time, the Chapter will also provide Log Cabin Republicans California a list of the current officers, the current monthly financial report, and the last annual financial report. Additionally, the Chapter will report whether the Chapter has been chartered by the San Francisco Republican Committee and submit a copy of the charter, if applicable.

ARTICLE VII: Rights and Responsibilities of Regular Voting Members.

Regular Voting Members of the Chapter have the right to be noticed of all regularly scheduled and emergency meetings and events of the Chapter and the regularly scheduled and emergency meetings Chapter's Board of Directors, to fully participate at membership meetings and events, to vote on bylaws amendments, resolutions, and to endorse or recommend endorsement of candidates and take positions on legislation and ballot measures, run and serve as members of the Chapter's Board of Directors, serve as a delegate at a LCRCA convention, or run and serve as a member of the LCRCA Board of Directors, and to a periodic and transparent accounting of the Chapter's finances. No Regular Voting Member of the Chapter shall be personally liable for the debts, liabilities, or obligations of the organization. Regular Voting Members are expected to pay their dues in a timely manner and to conduct their political and chapter activities in accordance with these Bylaws.

ARTICLE VIII: Rights and Responsibilities of Associate Non-Voting Members.

Associate Non-Voting Members have the right to be noticed of all regularly scheduled and emergency meetings and events of the Chapter, and to fully participate at membership meetings and events, with the exclusion of voting on bylaws amendments, resolutions, and to endorse or recommend the endorsement of candidates and take positions on legislation and ballot measures. Associate Members may not run or serve as members of the Chapter's Board of Directors, serve as a delegate at a LCRCA convention, nor run and serve as a member of the LCRCA Board of Directors. Because Associate Non-Voting Members are not registered Republicans, they are not entitled to periodic accounting of the club's finances. No Associate Non-Voting member of the Organization shall be personally liable for the debts, liabilities, or obligations of the organization. Associate Non-Voting Members are expected to pay their dues in a timely manner and to conduct their political and chapter activities in accordance with these Bylaws.

ARTICLE IX: Membership Meetings.

1. The Chapter will hold at least four regularly scheduled membership meetings a year, plus one annual membership business meeting to conduct administrative business in which the Chapter's bylaws can be amended, unless an accelerated Bylaw change is requested by 2/3 vote of the Board then voted upon by the membership.
2. Depending on the number of elections taking place in the County or Region in which the Chapter holds its meetings, there will be at least one endorsements meeting held per election cycle. The Board of Directors will determine the venue within the City and County of San Francisco for membership meetings and board meetings. Membership meetings will begin at 6:30 p.m. on the fourth Wednesday of the month, unless otherwise notified by the Board.
 - a. The annual business meeting of the members shall take place in January on a date set by the Directors, to conduct such business as may properly come before the membership at that time.

- b. The date, time and location of the annual meeting will be announced to all regular members in advance of the meeting.
3. No action item may be addressed by the membership at a regularly scheduled or emergency scheduled meeting without first being noticed by the Secretary in the meeting agenda. Additional action items may be addressed at a meeting subject to a 2/3 vote of the membership present and voting at any regularly scheduled or emergency meeting, immediately after the quorum has been established.
4. All literature, petitions, materials, or announcements of any description shall first be submitted to the President or the Board of Directors before being circulated at any meeting.
5. Robert's Rules of Order Newly Revised shall be the parliamentary authority for all procedural matters not otherwise proscribed in these Bylaws.

ARTICLE X: Quorum Requirements.

1. Annual Meeting. A quorum will be established by the attendance of a simple majority of the total dues paying regular members before the meeting being convened. The chapter Treasurer is responsible for maintaining the membership list and determining the number of members for a quorum.
2. Endorsement Meeting. A quorum will be established by the attendance of at least 10 dues paying regular members or a simple majority of the total dues paying regular members, whichever number is greater. The membership numbers will be certified by the Treasurer before the meeting is convened. The Secretary will take the roll at every membership meeting and shall certify those members who are eligible to vote on endorsements. The number of members required for a quorum will be established by the Treasurer, before the meeting is convened.
3. Maintenance of Quorum. Once a quorum has been established by the Secretary or the President's designate in the Secretary's absence, the meeting will continue until adjourned, whether a quorum remains in existence or not. However, no action item, bylaws amendment, or endorsement may be voted on if a member challenges the presence of a quorum and the quorum is determined by the Secretary of the President's designate in the Secretary's absence to have been lost. In that case, the meeting may be recessed to regain the quorum, or the vote on an action item, bylaws amendment, or endorsement will be deferred to the next regularly scheduled or emergency meeting of the membership.

ARTICLE XI: Board of Directors.

1. Composition. The Board of Directors shall consist of the President, Vice President, Treasurer, Secretary, Membership-Outreach Director and Three at large Board members all of whom shall be members of the Club. The Immediate Past President shall become an additional voting member of the Board for two years upon leaving the office of President.
 - a. The President at their sole discretion may nominate a Social Coordinator who will serve as a full voting member of the board, upon concurrence of the board of directors.
 - b. The Social Coordinator's term shall begin upon appointment by the President with concurrence of the Board of Directors and will expire at the concurrent with the President's term.
2. The number of directors may be increased by amendment to these Bylaws. A quorum will be established by the attendance of a majority of the current officers and directors.

3. Terms. The term of each member of the Board of Directors will be 12 months. There are NO set office term limits, subject to re-election.
- a. The term of each member of the Board of Directors (other than the Social Coordinator, if appointed) shall commence upon election at the Chapter election meeting.
 - b. Officers shall assume the duties of their office immediately upon confirmation of election.

4 Duties: The duties of Board of Directors

- a. The President shall preside at all meetings of the members and be the public face of the Club. The President shall be the Chief Executive Officer of the Club and shall ensure that orders and resolutions of the membership and the Board of Directors are carried into effect. The President shall represent the Club at any Republican and community events. The President shall appoint all committees and shall be an ex-officio member of all committees of the club. The President shall represent the club on the Board of Directors of Log Cabin California and shall represent the club to the National Log Cabin Office. The President shall be the Chairperson of Board. The President shall actively and positively promote Log Cabin. The President shall be the official spokesperson for the Club.
- b. The Vice President shall act as the President in the event of the President's absence. The Vice President shall become the President upon resignation, removal, or death of the President. The Vice President shall Chair committees as instructed by the President. The Vice President shall be a member of the Board of Directors. The Vice President shall actively and positively promote Log Cabin.
- c. The Secretary shall maintain all Club records, including a current list of members of the Club and the Board of Directors, and shall ensure that a record of the names and addresses of members of the Club entitled to vote is maintained. The Secretary shall prepare, sign, certify and maintain the minutes of all meetings of the membership and the Board of Directors. The secretary shall submit the current list of members of the club to the Secretary of Log Cabin California before December 31 of each year. The Secretary shall be a member of the Board. The Secretary shall actively and positively promote Log Cabin.
- d. The Treasurer shall ensure that appropriate financial records of the Club are maintained and shall present accounts to the Board at annual and regular meetings and at other times as directed by the Board of Directors. The Treasurer shall receive revenue, including dues and donations on behalf of the Club and shall pay the obligations of the Club in accordance with procedures approved by the Board. The Treasurer shall be a member of the Board. The Treasurer shall actively and positively promote Log Cabin.
- e. The Membership and Outreach Director shall actively endeavor to increase the Club's membership. The Membership and Outreach Director shall propose to the Board actions intended to increase the number of Club members and report the status of all ongoing actions and plans to increase the Club's membership to the Club Membership and Board at all meetings.
- f. Directors at large of the Board shall serve as voting members of the Board of Directors. Directors may be designated to a certain specialty or function by the President or the Board of Directors. Directors shall actively and positively promote Log Cabin.
- g. The Social Coordinator shall, if appointed, coordinate all social activities of the club outside of the monthly meeting. The appointed Social Coordinator position is a non-voting member of the Board.

- 5 Contracts and Expense of Funds. Only the board has directors has the authority to sign contracts and instruments on behalf of or expend funds or resources belonging to the Chapter. The board of directors is forbidden from doing business with any company owned by a member of the board or their immediate family.
- 6 Fiscal Year: Log Cabin Republicans of San Francisco fiscal year is January 1 through December 31.
- 7 Budget: Budget must be approved by a 2/3 vote of the Board
 - a. Expenses may be increased, decreased, or removed upon 2/3 vote of the Board. The Budget shall not allow a deficit. If actual or anticipated operating income fails to equal anticipated expenditures, the Board shall immediately seek additional income and/or reduce anticipated expenditures to return the Budget to a balanced level.
 - b. The Treasurer will prepare a monthly budget report for each calendar month showing all income and expenses. The monthly report shall compare actual income and expenditures with the approved Budget. The monthly Budget report shall be made available to all regular members on request.

Article XII: Election of the Board of Directors

1. The Board of Directors will be elected at the Chapter's election membership meeting held every 12 months in January.
2. The positions Article XI may be voted on individually or by slate ballot (in the order listed). No regular voting member nominated for any of the offices will be elected without accepting his or her nomination and being elected by a majority of the members who cast ballots. If more than two candidates run for an office, and no candidate receives a majority on the first ballot, the candidate with the fewest votes will be eliminated, and a second ballot will be held immediately following announcement of the results of the first ballot. If a candidate is running unopposed for office, if he or she does not get a majority of the votes of the ballots cast, the Secretary will so announce, and the office will be voted upon at the next regularly scheduled membership meeting.
3. If any seat remains vacant because the requisite number of officers were not elected at the membership meeting or if the seat becomes vacant due to resignation or removal from the board, that seat or seats will be voted upon at the next regularly scheduled meeting.

Article XIII: Endorsements

1. Candidates
 - a. The membership at its Endorsements Meeting may endorse candidates for local or regional non-partisan office. These endorsements are regardless of party affiliation of the candidates, provided that no Republican candidate has qualified for the local ballot. All candidates seeking Log Cabins endorsement must agree with the purposes and principles of the Chapter. If a Republican candidate is running on a slate with non-Republicans for nonpartisan office with multiple seats (judges, city council members or county supervisors elected at large) and requests the Log Cabin endorsement of the slate, the Chapter may endorse the slate, provided no Republicans not on the slate are also running for those respective seats.

- b. **State-wide Office.** Upon a majority vote of the membership, the Chapter may recommend to the LCRCA Board the endorsement of any Republican candidate for state partisan office (statewide office, Board of Equalization, or the State legislature) within their region.
 - c. **National Office.** Upon a majority vote of the membership, the Chapter may recommend to the LCR National Board, via the LCRCA Board, the endorsement of any Republican candidate for national office (President/Vice President, United States Senator, or the U.S. House of Representatives).
 - d. At its discretion, the Chapter's Board of Directors may require candidates seeking the Chapter's endorsement to complete a questionnaire by a particular deadline prior to considering the candidate for endorsement. If required, the questionnaire must be required of all candidates seeking the Chapters endorsement.
2. **Ballot Measures.** The membership may also endorse, oppose, and make no recommendation on any local or regional ballot measure that has qualified for the ballot or any local initiative which requires signatures to qualify for the ballot. The membership may recommend to the LCRCA Board that it endorse, oppose, or make no recommendation on any Statewide ballot measure that has qualified for the ballot or any Statewide initiative which requires signatures to qualify for the ballot.
 3. **Minimum Required Vote.** To receive an endorsement or a recommendation for endorsement, a candidate must receive the affirmative votes of 60% of the total ballots cast by regular members, or the hand vote of 60% of the regular members, present or by zoom (if offered) and voting. To receive an endorsement recommending either Yes or No on a ballot measure or initiative, the recommendation must receive 60% of the total ballots cast by regular members, or the hand vote of 60% of the regular members, present or by zoom (if offered) and voting. Members will be asked to vote in favor of the measure, opposed to the measure, or for "no recommendation." Abstentions and members not voting will not be counted against the total votes cast in determining the 60% threshold.
 4. **California Election Code.** Pursuant to Section 7413 of the California Elections Code, under no circumstances, may the Chapter or any of its officers or directors advocate that that voters should not vote for the nominee of the Republican Party for any office, or give support or avow a preference for a candidate of another party or candidate who is opposed to a candidate nominated by the Republican Party.

ARTICLE XIV: Association with Unwelcome Organizations.

Neither the Chapter nor its officers shall in any way cooperate with unwelcome organizations in promoting, arranging, or facilitating their meetings, their hospitality functions, or the presence of individuals representing the interests of such organizations at the meetings of the Chapter. These are organizations whose express purposes and/or activities are inimical or hostile to, or in direct contradiction with, Republican philosophy and principles. Sponsorship of such groups as "Republicans for <Democratic Candidate>," exhibiting elevated levels of campaign spending on behalf of opponents to Republican candidates, and/or routine opposition to Republican candidates, nominees, and/or ballot issues shall constitute prima facie evidence of hostility to Republican philosophy and principles. Neither the Chapter nor its officers shall in any way cooperate with unwelcome organizations in promoting, arranging, or facilitating their meetings, their hospitality functions, or the presence of individuals representing the interests of such organizations at the meetings of the Chapter. However, the Chapter may form coalitions with any unwelcome Organization on specific local issues or causes that advance the principles and purpose of the Republican Party.

ARTICLE XV: Dissolution of the Chapter.

Upon dissolution of the Chapter all remaining assets after debts have been satisfied with transfer to Log Cabin California or its successor organization.

ARTICLE XVI: Adoption and Amendment of the Bylaws.

These Bylaws will be adopted by a simple majority vote at the next membership meeting of the Chapter following their adoption and distribution by Log Cabin California. They may be amended to fit local needs prior to adoption. Once adopted they may be amended by a simple majority at the Chapter’s Annual Membership Meeting. Between Annual membership meetings, the Bylaws may be amended upon a 2/3 vote of all members present and voting at a regularly scheduled membership meeting having a quorum. These Bylaws cannot be amended at an emergency membership meeting. Bylaws amendments must be submitted to the membership at least 10 days (about 1 and a half weeks) in advance of the meeting where they will be considered. Amended Bylaws will be submitted to the Secretary of Log Cabin California for ratification by the board of directors of Log Cabin California at their next regularly scheduled meeting.

SECRETARY’S CERTIFICATE OF ADOPTION OF BYLAWS

I hereby certify that I am the duly elected and acting Secretary of Log Cabin San Francisco and that the foregoing Bylaws constitute the Bylaws of said Log Cabin Republicans of San Francisco duly adopted as of (DATE)

IN WITNESS WHEREOF, I have signed my name this (DATE)

/sign/

Marianne Haas
Secretary